

Mayor O'Brien opened the Agenda Meeting at 7:58 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, December 17, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, McGill, Novak

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS: (None)**

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) Councilwoman Novak moved the following Minutes/Reports be received and filed:

- 1) Municipal Clerk's monthly report for the month of November, 2018.
- 2) Office on Aging Supervisor's report for the month of November, 2018.
- 3) CFO's Investment Activity report for the month of October, 2018.

- Motion seconded by Councilwoman Kilpatrick

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Sayreville Middle School PTO** to conduct an on Premise Raffle, an On Premise Draw/Tricky Tray and Bingo Games on January 25, 2019 at 800 Washington Rd., Parlin. (snow date 2/1/19) (RA:2242, 2243 & BA:530).
- 2) **Our Lady of Victories H.S.A.** to conduct Bingo Games Feb. 22, 2019 (snow date 2/23/19) and an On Premise Draw/Tricky Tray on March 30, 2019 (RA:2244 & BA:531).

1-2 Approved

C) **Tax appeal** received from the following:

- Matevsz Kapinos, 211 Main Street, Block 168.01 lot 106.

- Refer to Tax Counsel

D) Notice of possible **Tort Claim** that may be presented was received by the Estate of Shannon Whooley.

- Filed with JIF

C) Committee Reports:

- 1) Reported on her attendance at the very moving Pearl Harbor services at the waterfront. She thanked the VFW and American Legion.
- 2) Our Lady of Victories participated in Wreaths Across America. The 7th and 8th grade school children placed wreaths that they purchased and placed on every veteran's grave at Our Lady of Victories cemetery.
- 3) Thanked Councilmen Steve Grillo and Pat Lembo for all of the time they have given to their town and she also thanked their spouses.

• **PLANNING & ZONING – Councilman Lembo**

A) Councilman Lembo moved the following Minutes/Reports be received & filed:

- 1) Construction Official's report, for the month of November, 2018.
- 2) Fire Prevention report for the month of November, 2018
- 3) Zoning & Code Enforcement report for the month of November, 2018.
- 4) Planning Board minutes of October 3, 2018.

-Seconded by Councilman Buchanan.

B) Request received from Burlew Mechanical Plumbing Heating & Cooling for the **release of an Escrow Fees** posted for site improvements covering 2069 Hwy. 35. - Refer to CFO/Finance. - If all is in order there will be a resolution listed for the Jan. 14, 2019 meeting.

C) Committee Reports: 1) Progress.

• **PUBLIC SAFETY – Councilman Buchanan**

A) Councilman Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Court Administrator's report for the month of November, 2018.
- 2) Board of Health and Registrar's report for the month of November, 2018 and minutes of November 1, 2018.

-Seconded by Council President Kilpatrick.

B) **Request to travel** received from Morgan Hose & Chemical Co. No. 1 to travel to Hazlet Twp's Christmas Charity Ride on December 20, 2018.

- Approved

C) Committee Reports - Councilman Buchanan:

1. Thanked Co. Lembo and Grillo for their service as Councilmen. He said that as Councilmen you put yourself out there and work hard making decisions for residents that can affect many people for years to come. Talked about them working together on the marijuana and Pershing Ave. subcommittees, working together for solutions to these issues.

• **RECREATION – Councilman McGill**

A) Councilman McGill moved the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of November, 2018.
- 2) Recreation Advisory Board minutes of Nov. 1 and Dec. 6, 2018.

-Seconded by Council President Kilpatrick.

B) Request received from Sayreville Riverdogs Blue to conduct a **coin toss** at the corner of Washington and Ernston Rd. on December 22 & 23, 2018.

- Approved.

C) Notice of **resignation** received from Kevlyn Uveges as a member of the Recreation Advisory Board, letter dated Dec. 3, 2018.

- Receive & File

D) Committee Reports – Councilman McGill:

- 1) Thanked everyone who helped and participated in the Holiday Parade.
- 2) Reported on the toy drive and other various recreation sponsored events.
- 3) Remarks to Councilmen Grillo & Lembo.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) Councilman Grillo moved the following Minutes/Reports be received and filed:

- 1) Water & Sewer Director's report for the month of November, 2018.

- Seconded by Councilwoman Novak.

B) Committee Reports – Councilman Grillo:

- 1) Wished Mr. Dalina & Enriquez the best of luck as they embark upon the duties of Councilman in January.
- 2) Asked the Business Admin. if he spoke with the police department regarding a complaint he received about speeding on Merritt Ave.

- Mr. Frankel said that the police department was informed but he did not receive a report back.

- 3) Progress.

- **PUBLIC WORKS – Council President Kilpatrick**

A) Council President Kilpatrick moved the following Minutes/Reports be received & filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of November, 2018.

- Seconded by Councilman Buchanan.

B) Received notice of retirement from:

- 1) Received notice of **retirement** from Frank Terzino, effective March 1, 2019. She thanked Mr. Terzino for his time and service to the Borough. Councilman Buchanan also thanked and recognized Frank for his service.

- Receive & File

C) Committee Reports – Council President Kilpatrick:

- 1) Remarks and recognition to Councilmen Grillo and Lembo for their service.

- **MAYOR – Kennedy O'Brien**

- Mayor O'Brien thanked Ken Kelly the VFW and the American Legion for their services on Pearl Harbor Day program. As they did an excellent job. He commented that if you forget you have a good chance of history repeating itself.

- Commented on the Girl Scout Tree Lighting at Woodside Mall.

- Commented on the retirement of Frank Terzino.

- Shared an experience he had at Shop Rite with a lady having car trouble and called Station Command and spoke with Lt. Gawron who came out personally to help out to no avail. So he took her groceries and brought her home, spoke with Shop Rite not to tow her vehicle. The Mayor said this was above and beyond his call of duty.

- Wished everyone a very Merry Christmas and Happy New Year.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- **Planning & Zoning**

- **Public Safety**

A) Authorization to call for a Certified List of Eligibles from the Dept. of Personnel covering Police Sergeants, Lieutenants and Captains.

- Councilman Buchanan asked that the Lieutenants list be put on hold until possibly February.

B) Recommendation to approve a request for **on-street handicapped parking sign** for resident of 32 Heston Street was received by the Police Traffic Bureau.

- If approved an Ordinance is required.
- Ordinance Jan. 14, 2019.

- Public Works

A) Authorization to award a contract to All State Office Interiors of Hamilton, NJ through NJ State Contract (G2005/A81754 and A81751) for carpet at the Sayreville Public Library in an amount not to exceed \$53,559.36.

- Resolution.

B) Authorization to award a contract to Green Leaf Landscape Systems Services, Inc. for Landscape Maintenance of Various Borough Properties in an amount not to exceed \$159,262.00.

- Resolution.

C) Authorization to issue Change Order #1 to B&W Construction for Snow Plowing Contract to include Snow Removal at Crosswalks and Bus Shelters at a rate of \$50.00 per hour.

- Resolution.

Mr. Frankel thanked Councilman Lembo and Councilman Grillo for all of their hard work and for keeping him on his toes hoping he has served them well. Wished them and everyone a Merry Christmas and Happy New Year.

- Recreation

- Water & Sewer

➤ **C.F.O. – Denise Biancamano**

1. Transfer Resolution
2. Authorization to apply for Safe & Secure Grant – Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

1. Authorization to prepare Asset Management Plan for Borough Water Department.

➤ **BOROUGH ATTORNEY - Michael DuPont**

1. Requested authorization to have a CME prepare a survey to delineate some of the encroachments on the Kolodziej property at a cost not to exceed \$4,000.00.

- No objections.

Mayor commented on Pershing Avenue paving project and questioned on how no parking during construction is going to work. He asked for a plan be prepared and that the Council and residents on Pershing Avenue and Bailey Place receive a copy.

Mr. Frankel said that there is a situation with regards to the waiver of health benefits. He said that if someone works outside the Borough and one works for the Borough the Borough employee can file for a waiver and receive up to a \$5,000.00 waiver. The question is when an employee and spouse both work for the Borough does the employee waiving the benefit qualify for a waiver.

Discussion on the policies.

Councilwoman Novak brought up the fact the Governor signed into law that said that you can't, no waiver when two employees work for the Borough.

Mayor asked the Borough Attorney for his opinion.

Mr. DuPont said that it was up to the Borough if they wanted to follow it.

Mr. Frankel said that the clear choice is that the waiver is the choice of the Borough.

Mayor said the point of the waiver is that the Borough only pay for one policy.

Councilwoman Novak said that the Governor passed a law stating that you can't, you have to pick one or the other.

Councilman Buchanan also brought up the issue with children /dependents working for the Borough.

The Borough Attorney and Business Admin. both stated that it is a choice of the Borough.

It was the consensus of the Council to follow the State Law and no longer offer waivers for husband/wife/dependent working for the Borough.

Mayor asked the PBA President to comment on this.

Appearing was, Michael Thiele, PBA President who clarified that in their last contract they went with the State Law and they chose not to have waivers, but he said that the law leaves it up to the Borough.

- **EXECUTIVE SESSION - None**

- **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public for any questions or comments.

Those appearing were:

Steve Melanaski, 28 Scarlett Drive

Thanked Councilmen Grillo and Lembo for service.

Asked what the tanker type truck was that the Borough has that is dropping a solution.

Council President Kilpatrick said that is the Borough's new brine truck and explained what it was used for.

He asked CFO Biancamano what the year on year run was on retiring bonds. Mrs. Biancamano said that she would speak with him after the meeting.

- Ruth Ann Mahoney, 2 Gerard Place, Parlin.

Thanked the two outgoing councilmembers for their help through the years.

Commented on the very moving Pearl Harbor service. She also commented on Wreaths Across America coming to Sayreville.

Wished everyone a Merry Christmas and Happy New Year.

- Mike Thiele, PBA President.

Thanked Councilmen Lembo and Grillo for their time as Councilmembers.

No further questions or comments.

Councilman Buchanan moved the Public Portion be closed. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Council President Kilpatrick.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:31 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved